



ULTIMATE
SECURITY & INVESTIGATIONS

PROPOSAL

Ultimate Security & Investigations Group
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ONSITE SECURITY GUARD SERVICE

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ULTIMATE SECURITY & INVESTIGATIONS GROUP INC
B:1400288 BB:1800029





Thank you for taking a moment to review our proposal. With over 30 years in the Security industry, I insure we can provide the utmost, professional Security Guard services at a very competitive rate. All guards are interviewed and handpicked by myself. Being that we are a family-based company and treat our guards as such, we have very little turnover.

Why choose Ultimate Security and Investigations:

1. Communication:

Most important to us is our communication between our clients. We offer a 24/7 line to our supervisors. Emails or text messaging are all also welcomed. Communication includes our shift reports to you the client. Sample reports are available in this proposal.

2. Reliability:

Our scheduling system and backup protocols ensure that guards confirm their shifts prior to that shift. Guards are also given set schedules and are assigned to minimal sites. Having these measures set in place makes us a reliable company

3. Accountability:

It is important for the client to get what they want from their guards. Our Security Guard Reporting system ensures this. With customized reports and job duties, we hold our guards accountable to complete those tasks. All reports, tours, job duties are recorded and available in a summary report that will be emailed to the client at the end of the shift.

Best regards,

Bobby Gomez, President
Ultimate Security and Investigations Group Inc



OUR COMPANY:

THE ULTIMATE SECURITY & INVESTIGATIONS GROUP IS A GROUP OF EXPERIENCED PROFESSIONALS WITH VARIOUS BACKGROUNDS IN RETAIL ASSET PROTECTION, PHYSICAL SECURITY, SAFETY, LAW ENFORCEMENT, AUDITING, RETAIL, AND PRIVATE INVESTIGATIONS.

WE ARE A DYNAMIC PROFESSIONAL GROUP WITH DEPTH IN LOSS PREVENTION, WORKPLACE VIOLENCE INTERVENTION, OPERATIONAL EXCELLENCE, DATA ANALYSIS, CUSTOMER SERVICE, AND PHYSICAL SECURITY ALL RELATED TO ASSET PROTECTION.

ULTIMATE IS RESULTS DRIVEN, WITH AN EMPHASIS ON ENGAGEMENT AND COLLABORATION TO DRIVE PROFIT AND DECREASE LOSS. WE ARE COMPASSIONATE BUSINESS LEADERS WITH STRONG CROSS-CULTURAL EXPERIENCE IN SEVERAL DIFFERENT MARKETS WITH THE ABILITY TO INSPIRE TRUST, CLARIFY PURPOSE, ALIGN ORGANIZATION GOALS, AND BUILD LONG-STANDING, COLLABORATIVE RELATIONSHIPS THROUGHOUT ALL TIERS OF AN ORGANIZATION. OUR SECURITY & SURVEILLANCE DIVISION PROVIDES SAFETY, COMFORT AND TRUSTWORTHY TO ALL RESIDENTS AT ALL OUR COMMUNITIES.

OUR FOCUS TO OUR CUSTOMERS:

- ASSET PROTECTION (SECURITY GUARDS)
- RISK MANAGEMENT
- COMMUNITY VIOLATIONS (TOWING)
- SECURITY PATROL
- SAFETY WITH OSHA REGULATIONS
- CAMERA OBSERVATION/SURVEILLANCE
- INVESTIGATIONS AND SURVEILLANCE
- BACKGROUND CHECKS
- PHYSICAL SECURITY
- TRAINING LOSS PREVENTION POLICY TO EMPLOYEES AND NEW HIRES
- CONSULTANT ON SOP (STANDARD OPERATING PROCEDURE)
- DATA ANALYSIS

WE COVER:

WE ARE CURRENTLY PROVIDING SECURITY GUARD SERVICE IN ST. LUCIE, MARTIN, PALM BEACH, BROWARD, DADE, BREVARD, OSCEOLA, AND ORANGE COUNTIES. OUR GUARD SERVICE INCLUDES GATED COMMUNITIES, RETAIL STORES, RESORTS, CONSTRUCTION SITES, SCHOOLS, WAREHOUSE, APARTMENT COMPLEXES, EXECUTIVE PROTECTION AND SPECIAL EVENTS.

WHY CHOOSE OUR COMPANY:

WE PROVIDE YOU WITH A SPECIFIC TEAM OF SECURITY GUARDS AND A SUPERVISOR. WE RARELY HAVE TURN OVER. WE PROVIDE A TALENTED TRAINED SECURITY SUPERVISOR FOR YOUR COMMUNITY FOR ALL TRAINING, FUTURE TRAINING AND ANY EVENTS WHERE SECURITY IS NEEDED AT NO EXTRA



COST. WE BELIEVE OPEN COMMUNICATION IS AN IMPORTANT PART OF PROVIDING THE ABSOLUTE BEST SECURITY SERVICE. THE COMMUNITY WILL HAVE ALL LINES OF COMMUNICATION AVAILABLE TO THEM. YOU WILL RECEIVE THE OWNER'S CELL NUMBER AND IT WILL BE GIVEN TO THE BOARD MEMBERS AND PROPERTY MANAGEMENT. WE WILL DO EVERYTHING POSSIBLE TO MAKE YOUR PROPERTY SAFE.

OUR SERVICES

ULTIMATE SECURITY GROUP, "THIS BUSINESS IS LICENSED BY THE FLORIDA DEPARTMENT OF AGRICULTURE & CONSUMER SERVICES, DIVISION OF LICENSING".

THIS PROPOSAL IS TO CONFIRM OUR UNDERSTANDING OF THE ARRANGEMENTS OF ULTIMATE SECURITY & INVESTIGATIONS GROUP TO PROVIDE SECURITY.

ULTIMATE SECURITY & INVESTIGATIONS GROUP WILL ALWAYS MAKE EVERY EFFORT TO ADAPT TO CHANGING SECURITY NEEDS AS THEY OCCUR AND ACT ACCORDINGLY. ULTIMATE SECURITY WILL INSURE THAT ALL SECURITY PERSONNEL WILL FOLLOW THE POLICIES AND PROCEDURES, AND ADHERE TO THE PROFESSIONAL IMAGE CODE ESTABLISHED AND REQUIRED BY REGULATIONS AND THOSE OF ULTIMATE SECURITY.

ULTIMATE SECURITY & INVESTIGATIONS GROUP REQUIRES THEIR PERSONNEL TO CONDUCT THEMSELVES PROFESSIONALLY AT ALL TIMES, MAINTAINING A LOW PROFILE, HIGH VISIBILITY AND PROACTIVE APPROACH TO THEIR ASSIGNMENTS. THEY WILL PREVENT AND DETER THEFT AND LOSSES WHEN EVER POSSIBLE, ULTIMATE SECURITY WILL CONTACT LAW ENFORCEMENT WHEN AN INCIDENT REQUIRES IT, A FULL WRITTEN REPORT WILL BE MADE WITH COPIES FOR THE DIRECTOR OF SECURITY AND MANAGEMENT AND ULTIMATE SECURITY & INVESTIGATIONS GROUP.

- *WE WILL PROVIDE A LICENSED UNIFORMED SECURITY GUARD.
- *WE WILL PROVIDE A SECURITY GUARD TOURING SYSTEM FOR OUR PATROLS WHICH ARE GPS TRACKED.
- *WE WILL CONDUCT FOOT PATROLS.
- *WE WILL PROVIDE DAILY/WEEKLY SECURITY REPORTS.
- *WE WILL PROVIDE 24 HOURS A DAY ACCESS TO FIELD SUPERVISOR.
- *WE WILL TRAIN SECURITY PERSONNEL ON VIOLATION SYSTEM CURRENTLY IN PLACE.
- *WE WILL TRAIN SECURITY PERSONNEL ON CAMERA SYSTEMS CURRENTLY IN PLACE.
- *WE WILL PROVIDE MONTHLY STATISTICS OF ALL VIOLATIONS ADMINISTERED.
- *WE WILL PROVIDE WORKERS COMPENSATION, GENERAL LIABILITY INSURANCE.
- *WE CAN PROVIDE PRIVATE INVESTIGATIONS AND BACKGROUND CHECKS AS NEEDED.
- *WE WILL ADD OR DELETE SERVICES PER MANAGEMENT.**



SECURITY GUARD REPORTING SYSTEM:

- OFFICER HOURLY LOGS: [CLICK TO VIEW REPORT](#)
 - ALL OFFICERS WILL SUBMIT AN HOURLY LOG DURING SHIFT. LOGS CONSIST OF LOCATION, WEATHER, AND THE ACTIONS TAKEN PLACE DURING THAT PAST HOUR. REPORTS CAN BE EMAILED DIRECTLY TO PROPERTY MANAGER AND ANY ADDITIONAL PERSONNEL NEEDED.

- POOL MONITORING SERVICES:
 - PROVIDED WITH A RESIDENT DIRECTORY, WE CAN LOG ALL GUEST ENTRING THE POOL AREA TO KEEP ANY UNWANTED PERSONS SUCH AS NON RESIDENTS FROM USING THE POOL. [CLICK TO VIEW REPORT](#)

- VEHICLE VIOLATIONS: [CLICK TO VIEW REPORT](#)
 - ULTIMATE SECURITY OFFERS VEHICLE VIOLATIONS AT ALL LOCATIONS. WE WILL ENFORCE ALL GUIDELINES THE HOA BOARD REQUEST. VIOLATORS WILL BE TOWED AT THE REQUEST OF PROPERTY MANAGER UNDER THE STATE OF FLORIDA STATUE. OUR BACK OFFICE SYSTEM RECORDS TIME AND DATE, LOCATION, AND PHOTOS OF VIOLATION AND ARE ACCESSIBLE AT ANY TIME.
 - VIOLATIONS CONSIST OF PICTURES OF THE VIOLATION, LOCATION, AND TAG.
 - VIOLATIONS ARE RECORDED IN OUR BACK OFFICE AND CAN BE PULLED ANY REPORTS NEEDED.

- MAINTENANCE REPORTS: [CLICK TO VIEW REPORT](#)
 - MAINTENANCE IS A MAJOR ROLE IN THE SAFETY FOR ALL RESIDENTS IN YOUR COMMUNITY. OUR GUARDS ARE TRAINED TO REPORT ANY MAINTENANCE PROBLEMS THAT MAKE THE COMMUNITY UNSAFE. WHETHER IT'S A STREET LIGHT OUT, KNOCKED OVER MAILBOX, OR LARGE PILE OF CUT SHRUBBERY OBSTRUCTING THE STREET VIEW, OUR GUARDS WILL REPORT IT.

- QR SCANS: [CLICK TO VIEW REPORT](#)
 - ULTIMATE HAS THE TECHNOLOGY TO ADD QR SCANS TO ANY LOCATION IN THE COMMUNITY. GUARDS WILL SCAN QR CODES TO REPORT THAT THEY PATROLLED THAT AREA. THE SCAN WILL SUBMIT LOCATION, TIME, AND ANY REPORTS A GUARD SENDS. SCANS ARE MONITORED BY SUPERVISOR.

- GPS TRACKING:
 - GUARDS ARE MONITORED BY GPS DURING THEIR PATROLS. WE TRACK THE SPEED A GUARD IS DRIVING, DISTANCE, AND TIME BETWEEN PATROLS. ALONG WITH ALL OF THEIR STOPS DURING A PATROL.



CUSTOMIZED JOB DUTIES:

✔ MONITOR VOLLEYBALL COURT AND CLUBHOUSE
Regular interval: 01 hr : 00 min



✔ LOCK UP FITNESS CENTER
Fix Time: 10:00



✔ LOCK UP POOL 1 GATES
Fix Time: 09:00



✔ LOCK UP POOL 2 GATES
Fix Time: 09:00



EACH DUTY CAN BE GIVEN A SPECIFIC TIME AND TIME FRAME TO BE COMPLETED. THE GUARD MUST SUBMIT AT PHOTO OR REPORT OF THE COMPLETED TASK. SECURITY SUPERVISOR WILL RECEIVE AN ALERT IF THE JOB DUTY IS NOT COMPLETED IN TIME.

CUSTOMIZED REPORTS FOR YOUR PROPERTY:

INCIDENT [CLICK HERE TO VIEW REPORT](#)



MAINTENANCE REPORT [CLICK HERE TO VIEW REPORT](#)



HOURLY REPORT [CLICK HERE TO VIEW REPORT](#)



RESIDENTIAL VIOLATION [CLICK HERE TO VIEW REPORT](#)



VEHICLE VIOLATION REPORT [CLICK HERE TO VIEW REPORT](#)





Report

Site Details

GOLF VILLAS II

Golf Villas II Condominium, Perfect Drive, Port St. Lucie, FL, USA

Shift Details

Date: 29 May 2021

Time: 16:00 - 20:00

Assigned Managers

Super Manager, Adam Johnson, Bobby Gomez, Deborah McLeon, Victoria Morgan

Assigned Guards

Henry Chambers

Time	Type	Description
15:58	Duty Started	Started Duty: 15:58 Battery Percentage: 58% Guard:Henry Chambers
16:08	Hourly Report	HOURLY REPORT Report Created Description: 16:00 - 20:00 Guard:Henry Chambers REPORT: Arrived on scene check in pool guest WEATHER: Clear
16:18	Visitor In	Visitor Enter: Alan Griffin Time in: 16:18 Driving Licence Number: 9935 Purpose of Visit: Pool Guard:Henry Chambers Visitor Checkin Date: 05/29/2021 Visitor Status: IN Visitor Name: Alan Griffin Visitor DL Number: 9935 Phone: 00000000 Purpose: Pool
16:19	Visitor In	Visitor Enter: Nicole Caliendo Time in: 16:19 Purpose of Visit: Pool Guard:Henry Chambers Visitor Checkin Date: 05/29/2021 Visitor Status: IN Visitor Name: Nicole Caliendo Phone: 00000000 Purpose: Pool
16:21	Visitor In	Visitor Enter: Mike Dibartolomeo Time in: 16:21 Driving Licence Number: 10055 Purpose of Visit: Pool Guard:Henry Chambers Visitor Checkin Date: 05/29/2021 Visitor Status: IN Visitor Name: Mike Dibartolomeo Visitor DL Number: 10055 Phone: 00000000 Purpose: Pool
		HOURLY REPORT Report Created

Report

Site Details

LAKE VIEW PROPERTY

Shift Details

Date: 22 Apr 2021



Time: 22:00 - 06:00


Assigned Managers

Super Manager, Adam Johnson, Bobby Gomez, Deborah McLeon, Victoria Morgan

Assigned Guards

Dwaine Johnson

Time	Type	Description
22:01	Job Duty	<p>Job Duty - Completed at 22:01 JOB DUTY HOURLY REPORT - 22:00 Guard:Dwaine Johnson Report: patrolling community</p>
22:03	Job Duty	<p>Job Duty - Completed at 22:03 CLOSE DAIRY RD GATES - 22:00 Guard:Dwaine Johnson Report: Gates closed</p> 
23:17	Job Duty	<p>Job Duty - Completed at 23:17 JOB DUTY HOURLY REPORT - 23:00 Guard:Dwaine Johnson Report: patrolling community</p>
00:09	Incident	<p>INCIDENT Report Created Description: 22:00 - 06:00 Guard:Dwaine Johnson</p> <p>Description: On my patrol around association condo 4,1 and 5 I witness four unmarked police vehicle with flashing lights trail and surround a black car into the community stopping the vehicle At lake view village condo 1 parking spot 2443-2451!At 10:45pm 4-22-21 vehicle was surrounded by multiple O.P.D officers vehicle 1 white male occupant was place in handcuffs and put in the back of a marked O.P.D Ford Explorer that arrived on property 10mins after the initial vehicle search and arrest vehicle was also search and left on property police officers clear property at 11:15pm 4-22-21 security officer receive case number from O.P.D (2021 13251)</p> <p>Incident Date Time: 10:45pm 4-22-21 to 11:15pm 4-22-21</p> <p>Incident Type: Police on Site</p> <p>Incident Location: Lake view village condo 1 2451-2455</p> <p>Incident Summary: Male occupant was place in handcuffs on driven off in mark OPD vehicle</p> <p>Victim Name: None</p> <p>Suspect Name: None</p> <p>Witness Name: Security Officer D.Johnson</p> <p>Witness Contact Info: 407-989-6994</p> <p>Police Names & Badges:</p> <p>Officer Actions Details:</p> 

22:12	Hourly Report	Guard:Anthony Amada REPORT: Locked pool and front lobby including gym	
23:03	Hourly Report	HOURLY REPORT Report Created Description: 20:00 - 03:00 Guard:Anthony Amada REPORT: Visually checked all levels, pool and lobby area and trash chutes. Completed tour with NFC tags	
23:14	Residential Violation	RESIDENTIAL VIOLATION Report Created Description: 20:00 - 03:00 Guard:Adam Johnson VIOLATION: NOISE COMPLAINT LOCATION: 407 REPORT:: Resident from 307 complained about kids running around in room above him. Went and talked to 407. They said they would stop the kids.	
23:23	Tour	Tour - Complete at 23:23 22:11 - BUILDING PATROLS Guard:Adam Johnson	
00:34	Hourly Report	HOURLY REPORT Report Created Description: 20:00 - 03:00 Guard:Anthony Amada REPORT: Completed visual tour of all floors, parking lot and pool area	
00:35	Tour	Tour - Complete at 00:35 23:20 - BUILDING PATROLS Guard:Anthony Amada	
01:10	Tour	Tour - Complete at 01:10 23:11 - BUILDING PATROLS Guard:Anthony Amada	
01:26	Tour	Tour - Complete at 01:26 00:15 - BUILDING PATROLS Guard:Anthony Amada	
02:11	Tour	Tour - Complete at 02:11 01:15 - BUILDING PATROLS Guard:Anthony Amada	
02:28	Tour	Tour - Complete at 02:28 01:30 - BUILDING PATROLS Guard:Anthony Amada	
02:29	Hourly Report	HOURLY REPORT Report Created Description: 20:00 - 03:00 Guard:Anthony Amada REPORT: Visual check of all levels the pool, parking lot and lobby area	

Tour Report

Time	Type	Description
		Tour - Completed at 23:23 22:11 - BUILDING PATROLS Guard: Adam Johnson Details Start Time : 22:12

Report

Site Details

SABAL CHASE APARTMENTS

Shift Details

Date: 29 Apr 2021

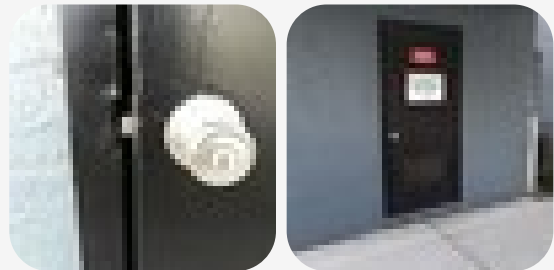

Time: 19:00 - 03:00

Assigned Managers

Super Manager, Adam Johnson, Bobby Gomez, Deborah McLeon, Victoria Morgan

Assigned Guards

Adam Johnson

Time	Type	Description
18:54	Hourly Report	<p>HOURLY REPORT Report Created Description: 19:00 - 03:00 Guard:Adam Johnson REPORT: Arrived on site. Collected light and phone. Will be training Officer Angel tonight for sunday shift. WEATHER: Clear</p>
19:26	Maintenance Report	<p>MAINTENANCE REPORT Report Created Description: 19:00 - 03:00 Guard:Adam Johnson MAINTENANCE ISSUE: DOOR / LOCK ISSUE EXPLAIN ISSUE: Meter room 100-214 unable to lock and secure door LOCATION: Building i</p> 
19:28	Maintenance Report	<p>MAINTENANCE REPORT Report Created Description: 19:00 - 03:00 Guard:Adam Johnson MAINTENANCE ISSUE: DOOR / LOCK ISSUE EXPLAIN ISSUE: Meter room 701-915 lock broken LOCATION: Building H</p> 
20:05	Hourly Report	<p>HOURLY REPORT Report Created Description: 19:00 - 03:00 Guard:Adam Johnson REPORT: At the start of the patrol kids were hanging out at the laundry build. Told them that they can not play there that they needed to go to the playgrounds. They complied and left area. Throughout the hour had to tell some of the boys not to ride their scooters in the road. Another group had a shopping cart, pushing around on the sidewalk and street. Told them that I was looking out for their safety and to leave the cart alone. They listened. Entered 2 maintenance reports for unsecured doors. No other issues to report WEATHER: Clear</p>
21:12	Hourly Report	<p>HOURLY REPORT Report Created Description: 19:00 - 03:00 Guard:Adam Johnson REPORT: Reminded all the kids that curfew is 9pm. Got all of them to head in. Will keep monitoring to make sure they stay in and off the streets. Checked the dumpster area and had been parking in space next to mailboxes. No other activity to report.</p>
		<p>HOURLY REPORT Report Created</p>



00:22 [Pop Vehicle Violation Report](#)

POP VEHICLE VIOLATION REPORT Report Created

Description: 23:30 - 03:30
Guard: Henry Chambers
VIOLATION TYPE: MISSING GUEST PASS OR PERMIT
MAKE / MODEL: Chevy Malibu
COLOR: Black
TAG:
STATE: FI
VIOLATION #: 1ST
LOCATION: Parking 54



00:37 [Pop Vehicle Violation Report](#)

POP VEHICLE VIOLATION REPORT Report Created

Description: 23:30 - 03:30
Guard: Henry Chambers
VIOLATION TYPE: MISSING GUEST PASS OR PERMIT
MAKE / MODEL: Mazda Mazda 6
COLOR: Gray
TAG:
STATE: FI
VIOLATION #: 1ST



00:55 [Pop Vehicle Violation Report](#)

POP VEHICLE VIOLATION REPORT Report Created

Description: 23:30 - 03:30
Guard: Henry Chambers
VIOLATION TYPE: MISSING GUEST PASS OR PERMIT
MAKE / MODEL: Honda Accord
COLOR: White
TAG:
STATE: FI
VIOLATION #: 1ST
LOCATION: 205 Parking spot



REPORT: Visual check of all levels, pool, lobby and parking lot

00:35 **Tour**
Tour - Completed at 00:35
 00:00 - BUILDING PATROLS
 Guard:Anthony Amada




00:36 **Hourly Report**
HOURLY REPORT Report Created
 Description: 20:00 - 03:00
 Guard:Anthony Amada
 REPORT: Completed visual tour of all level, pool, parking lot lobby

01:45 **Tour**
Tour - Completed at 01:45
 01:00 - BUILDING PATROLS
 Guard:Anthony Amada

01:46 **Hourly Report**
HOURLY REPORT Report Created
 Description: 20:00 - 03:00
 Guard:Anthony Amada
 REPORT: Completed visual tour of all levels, lobby, parking lot and pool

02:30 **Tour**
Tour - Complete at 02:30
 02:00 - BUILDING PATROLS
 Guard:Anthony Amada

Tour Report

Time	Type	Description
		Tour - Completed at 20:43 20:00 - BUILDING PATROLS Guard: Anthony Amada Details Start Time : 20:14 SstairwellFL1: 20:33 NstairwellFL1: 20:38 SstairwellFL2: 20:33 NstairwellFL2: 20:25 SstairwellFL3: 20:21 NstairwellFL3: 20:25 SstairwellFL4: 20:21 NstairwellFL4: 20:18 TRASH2: 20:41 Immediate Photo : 
20:43	Checkpoint Tour	TRASH3: 20:23 Immediate Photo : 
		TRASH4: 20:17 Immediate Photo : 
		MainEntrance: 20:35 FitnessRoom: 20:42 InerStairWell: 20:15

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